

**BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES
U.S. DEPARTMENT OF JUSTICE**

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The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is a Bureau of the United States Department of Justice, and is responsible for the enforcement of Federal statutes and regulations relating to firearms, explosives and arson, and criminal laws relating to alcohol and tobacco. The responsibilities of ATF include enforcement of criminal statutes, the issuance of permits and licenses related to the firearms and explosives industry, and ensuring that industry members comply with applicable laws and regulations. ATF's Office of Chief Counsel provides legal services to all Bureau offices and personnel.

**Projected No.
of Volunteers:** 2 – 3

**Internship
Location(s):** Washington, D.C. and various field office locations

**Application
Materials:** Cover letter (semester and dates when available), resume with 3 references, transcript (official or unofficial), and a writing sample of no more than 5 pages.

Qualifications: First-year (second semester) and second-year law students. Students who are interested in performing effective research and analysis of legal issues relating to criminal laws governing alcohol, tobacco, firearms and explosives as well as issues related to the regulation of the firearms and explosives industries are encouraged to apply.

**Application
Deadline:** September 1st for Spring Program (January – May)
February 1st for Summer Program (June – August)
May 1st for Fall Program (September – December)

**Minimum Weeks
Required:** 6 – 8 weeks

Salary: Volunteer (without compensation)

Assignments: ATF's Office of Chief Counsel provides student interns with the opportunity to work closely with attorneys who provide legal advice to a wide array of ATF and DOJ officials on ATF's policies, programs, and enforcement operations, who review and draft potential legislation impacting ATF's authority and enforcement capabilities, and who handle affirmative, defensive and personnel litigation for ATF. Interns can expect to research discrete legal issues, review and organize documents for litigation, draft memoranda and correspondence, and perform other tasks as required.

Web Site: www.atf.gov